

Process for all students coming from abroad in order to validate school credits for Panama's Ministry of Education (MEDUCA)

Required Documents:

1. **Original Credits from previous school(s):** The grades obtained for all school years from 1st grade of elementary school to date (must be signed by the school rector).
 - **Legalization of the last grade passed:** This can be done through the Panamanian Consulate in the country of origin and then taken to the Ministry of Foreign Affairs in Panama, or with the apostille from the country of origin.
 - The approved credits from the country of origin must be accompanied by the rating scale used, indicating the minimum passing grade.
 - Credits must include the grades obtained by the student in each of the subjects or courses taken and specify the total time scheduled and the distribution of the school year of the country of origin.
2. **Passport (original and copy) and birth certificate (original with apostille and copy).**

Please Note:

- Students who will begin their schooling in preschool or first grade do not have to validate credits.
- Only one of the two legalization methods needs to be carried out.
- **Documents that are not in Spanish must be translated into Spanish by a certified public translator in Panama.**
- Applicant must submit a copy of the above required documents in addition to the originals.
- Credit Validation Cost: \$5.00
- The Ministry of Education (MEDUCA) is the only authorized entity that can assign which grade level the student is to eligible to enter.

Address for MEDUCA (Ministerio de Educacion de Panama)

Direccion Regional de Educacion de Panama Centro
Balboa (near the old YMCA)
Instituto Bolivar
Departamento de Convalidacion
[Google Map Link](#)

